Nomination & Election Process for CARD MBA Board of Trustees

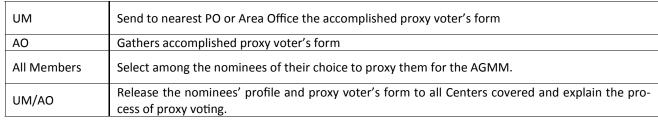




Release the final count of proxy votes CSC Review the consolidated proxy votes

Underwriting PM / IPU

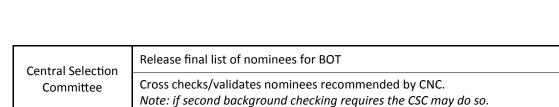
| g Dept. | Consolidate the tabulated proxy votes and forwards the copy to CSC. | $ \uparrow \rangle$ |
|---------|---|----------------------|
| | Submission of tabulated proxy votes to Underwriting Department. | |
| | Collect and Tabulate the proxy votes | |
| | | |
| | | |



Distribute the proxy voter's form with attached profile of nominees to all Units covered. En-PM / IPU sure that the process of voting is properly discussed to all Unit Staff. PM / IPU Reproduction of Nominees' profile and Proxy Voter's form

> Note: Reproduction & distribution of proxy votes and profile of qualified nominees must be done by all CARD MBA Provincial Offices in Luzon, Visayas & Mindanao Clusters.

Issue the Advisory on Proxy Voter's Form including Nominees' profile to the Provincial Offices. Underwriting Dept. Prepares the basic profile of qualified nominees included in the final list.

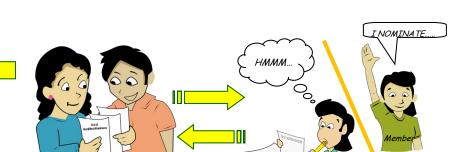


Compliance Central Selection Committee (CSC)

Checks and validates the completeness of Nomination & Profile of qualified nominees to ensure that written in the By Laws are complied before sending Notice of meeting to the members of Central Selection Committee (CSC)



| Deputy Director for Operation | Forwards the Recommendation Letter with attached Profile forms of qualified nominees to Compliance Officer |
|---|---|
| Regional Nomi- nation Com- mittee (RNC) | Checks/validates if nominees passed the qualifications. Note: background check is necessary for this step. |



| СМ | Collects all Nomination and Profile Forms from covered PO with qualified nominees and set meeting with the members of Regional Nomination Committee |
|----------------------|---|
| PM | Review the completeness Nomination & Profile forms and forwards to Cluster Manager |
| Any CARD MBA Mem- | Nominates qualified MBA Coordinator as nominee for BOT and accomplish Nomination Form. |

| REGION | APPROVED COMPOSITION IN BY-LAWS | REMAINING BOT ON AGMM | NO. OF BOT TO BE ELECTED ON AGM |
|------------|---------------------------------------|-----------------------------|---------------------------------|
| LUZON 1 | 2 | | |
| LUZON 2 | 3 | | |
| LUZON 3 | 3 | | |
| VISAYAS 1 | 1 | | |
| VISAYAS 2 | 1 | | |
| MINDANAO 1 | 1 | | |

TOTAL BOT



| REI | ΜIN | DER | : |
|-----|-----|-----|---|
| | | | _ |

- 1. Nomination can be done in the Center Meeting and must be part of the minutes written in the Center Logbook.
- 2. Nominee must immediately fill-out Profile Form after nomination.

| | inventory of qualified nominees |
|----------|---|
| PM & IPU | Note: Review the qualification before conducting inventory. |
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